

POST & BID APPLICATION
Bargaining Units 1, 4 and 11

Pg 1 of 2

Identify Position for which you are submitting a formal Bid:

Reference #: _____ Position #: _____ Classification: _____

Department: _____ Section: _____ Geographic Location: _____

Name: _____
Last Name First Name Initial

Department: _____ Section: _____ Geographic Location: _____

Telephone Number where you can be contacted: _____ E-Mail address: _____

Current Employment::
Classification: _____ Tenure/Time Base: _____ Current Length of Time in Classification: _____

Describe how your duties meet the minimum qualifications for the above classification and the required requisite skills and abilities as described on the Post and Bid Position Announcement.

I meet the minimum qualifications as described on the Post & Bid Position Announcement as follows: **(Attach a separate sheet if additional space is needed.) If you are submitting a bid based on Civil Service List Eligibility from another Department, you must attach your SCORE from the examination to this Post & Bid Application.**

(9A) Minimum Qualifications per the Classification Specification

• **Education:**

College Attended	Number of Units	Date Graduated	Degree

• **Experience:**

(9B) Technical & Professional Skills & Abilities:

(9C) I have the following Certificates or Licenses as specified on the Post and Bid Announcement:

Certificate(s) or License(s)	Expiration Date

(9D) Physical Abilities to Perform Essential Functions: LEAVE BLANK - **DO NOT** provide any information about your physical abilities to perform the essential functions. If you are the most senior qualified bidder, after the bid award you will be asked if you can perform the essential functions with or without accommodation.

(9E) Other Departmental Requirements:

To be completed only if you are applying for a Unit 1 or 4 Position:

Months of State Service as of March 1, 2002: _____

If you currently DO NOT work for Caltrans, you must provide **written verification** from your current Department of your total months of State Service as of March 1, 2002. This verification **MUST** be attached to this Post & Bid Application)

I certify I meet all the eligibility requirements for the posted position: ____yes____no. I also authorize the release of information to a representative of the Department of Transportation (Caltrans) in connection with my post and bid for the above position. I understand this authorization for release of information includes the review of my official personnel records (Unit 11 Only - may include supervisory file) regarding my employment history, PAR Employment History, performance evaluations and adverse action(s). This information is considered confidential and shall be treated accordingly by Caltrans.

Signature: _____
5/3/02

Date: _____